Community Engagement Award

How to Apply:
To nominate an individual, classroom team, or entire centre for the ECDA Community Engagement Award, please complete the ECDA Community Engagement Award Nomination Form and ensure you submit a complete nomination package.

Below is a suggested outline for assembling a successful nomination. While this list provides a detailed structure, packages may be adapted to best reflect the nominee's unique contributions and context.

Completed Nomination Form

- Fully filled and signed by two nominators.

Cover Page

- Include the following:
    - Name of the nominee (individual, team, or centre)
    - Title of the award (*ECDA Community Engagement Award*)
    - The current year

Cover Letter
- A letter from the nominator that outlines:
    - Their relationship with or experience working with the nominee(s)
    - Why they believe the nominee(s) deserves this recognition

Nominee Biography
- A brief background on the nominee(s), including:
    - Experience in the Early Learning and Child Care (ELCC) sector
    - Relevant personal, professional, or community involvement

Nomination Text
- A detailed write-up that addresses the award criteria in full
- Use strong evidence and concrete examples of the nominee's efforts in community engagement
    - Include:
        - Specific activities or partnerships
        - Impact stories or accomplishments
        - Examples of going above and beyond regular duties
        - The strongest nominations will clearly connect examples to the award criterion

Photographs and/or Supporting Documentation *(Optional but Encouraged)*
- **May include:**
    - Photos or videos of community engagement events
    - Testimonials or letters of support from families, local partners, or community members
    - Activity plans, learning stories, or other documentation tying community work to classroom learning

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About the Award:

The ECDA Community Engagement Award, established in 2025, was created to recognize Early Learning and Child Care Centres, Educators or Co-Educators that demonstrate meaningful and impactful engagement within their local communities. This award highlights efforts to actively build strong community connections through a variety of initiatives.

Nomination Criteria

- Consistent participation in community events and partnerships with local community groups
    - Ongoing involvement in community events or initiatives
    - Evidence that engagement is not limited to one-off or occasional events
    - The educator/co-educators/centre actively invites the community into its space and fosters two-way relationships
- Collaborations with community organizations such as libraries, senior living homes and local schools, that provided meaningful involvement and learning for the children
- Encourages and facilitates family involvement in broader community initiatives.
- Actively promotes cultural awareness, respect for diversity, and inclusive practices within both the centre and the community.
- Fostering a strong sense of community within the centre itself
- The Nominee(s) must be certified (individuals) or Licensed (centre) by the Early Learning and Child Care Board of PEI.
- The nominee must be currently employed within an Early Learning and Child Care facility licensed by the Early Learning and Child Care Board of PEI
- Nominations must be seconded by a current colleague of the nominee or a parent/guardian of a child currently registered in the program lead by the nominee.
- Nominations must be received by 4:00PM on January 8th in order to be considered.
- Nominators must send in a complete application as one document.
- Nominations that are incomplete or do not comply with these guidelines may be disqualified. The ECDA takes no responsibility for incomplete, inaccurate, lost, or late nominations.
- Nominations, including all supporting material, become the property of The ECDA and will not be returned.

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Nominators are encouraged to showcase how the nominee(s) consistently go above and beyond in creating connections that enrich both the children's learning environment and the broader community

Helpful Tips:

- Be specific: Use concrete examples, dates, and names of events or partners.
- Include supporting documents: Photos, letters of support, or testimonials strengthen your nomination.
- Focus on impact: Explain how your nominee(s) efforts made a real difference.

Award Recipient will:

• Be presented with a beautiful keepsake award

• Will be profiled in an upcoming issue of the ECDA's monthly Frontline Newsletter

•May be profiled and celebrated on ECDA's social media platforms

Selection Process:

Award recipients are chosen by the ECDA's 2027 Award Selection Committee, composed of representation from ECDA Board Members.

The successful award recipient will be honoured during the ECDA's ECE Week and Awards Celebration, taking place Saturday, February 6th from 7:00 PM – 10:00 PM.

Early Childhood Development ASSOCIATION OF PEI

Community Engagement Award

Nomination Form:

Nominee Information:

I am nominating: ☐ an individual ☐ Co-educators ☐ A centre

Nominee Name/Centre:_____

Email:_____

Address:_____

Phone Number:_____ Place of Employment:_____

Number of Years Working in ELCC or years open for centre:_____

Nominator One Information:

Name:_____ ECDA Membership Number:_____

Relationship to Nominee: _____

Address:_____

Phone Number:_____ Email:_____

Signature:_____

Nominator Two Information:

Name:_____ ECDA Membership Number:_____

Relationship to Nominee: _____

Address:_____

Phone Number:_____Email:_____

Signature:_____